

## How to sign up for an elective A.P. exam

The sign-up deadline is **November 4<sup>th</sup>, 2021**.

All Burroughs students already have a College Board account, which was created when taking the PSAT in 10<sup>th</sup> and/or 11<sup>th</sup> grade or if you have ever taken an SAT test. Your account should be under your full, **legal** name and you should have listed your **Burroughs email** address.

On a computer or a phone you will go to: **MYAP.CollegeBoard.org**

Once you are logged in to the MYAP.CollegeBoard.org site, you'll see a **large yellow button** that says **"Join a Course or Exam"**. Once you click on that you'll be asked for the **"JOIN CODE"** for the exam you'd like to sign up for. These are the codes for the English Language and Composition and the US History exams:

English Language and Composition: **9 Q L Y 4 7**

US History: **Z Z P Y 2 7**

These codes are specific to our school's exams.

If this is the first time you've signed up for an AP exam then you will likely be asked a few other questions as you are signing up. Helpful info for that:

The **zip code** for our school is 63124

We are not using Student ID numbers – you can leave that blank.

You do not have to put in your mobile phone number if you prefer not to. They use them to text you reminders about your exams.

Once you enter the Join Code you should see a new screen that confirms that you're signed up. If you don't see the confirming screen then you haven't completed the process. If you want to take **both** exams then just go on to enter the Join Code for the second one.

Unlike the SAT or ACT sign-ups, there is NO CREDIT CARD information needed in AP sign-ups. You don't pay the College Board directly for these exams. Instead, after the exams are over in May the charge for the tests you took will appear on your Burroughs Store-Card bill next June. The cost is \$96 per exam.

If you can't log in because you can't find your log-in information you can use your Burroughs email and then re-set the password. If you still have trouble you can stop into the College Counseling office for assistance. The only thing you should NOT do is to create a new account. If log-in problems can't be resolved you will have to call the College Board's Student Account Helpline, which is (866)315-6068. They will fix it for you!

Email to Dr. Nicholas with any questions or stop by the College Counseling office for sign-up help.

Registration after Nov 4<sup>th</sup> requires an additional \$40 late-registration fee.

If you decide not to take the exam after registering for it there is a \$40 cancellation fee.

If you register late and then decide to cancel the College Board fees will be a total of \$80.